

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/A/417

24th October, 2023

VACANCY ANNOUNCEMENT

On behalf of Tanzania National Roads Agency (TANROADS) and Tanzania Meteorological Agency (TMA), Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill sixteen **(16)** vacant posts as mentioned below;

1.0 THE TANZANIA NATIONAL ROADS AGENCY (TANROADS)

The Tanzania National Roads Agency (TANROADS) is an Agency under the Ministry of Works and Transport that is responsible for the Development and Maintenance of the Trunk, Regional Roads Network, and Airports in Tanzania Mainland. It is also responsible for conducting Axle Load Control Operations using weighbridge scales.

1.1 ENGINEER II (CIVIL) – 15 POSTS

1.1.1 DUTIES AND RESPONSIBILITIES

- i. To undertake road inventory, condition and traffic count surveys;
- ii. To investigate sources and quality of construction materials along the roads;
- iii. To identify sources of road accidents
- iv. To attend regular site meetings and prepare minutes;
- v. To supervise contractor at site and force account operations; and
- vi. To perform such other related duties as may be assigned by Supervisor.

1.1.2 QUALIFICATIONS

- Holders of Bachelor's Degree in one of the following fields: Civil Engineering, Highway Engineering, Transportation Engineering, or equivalent from a recognized Institution. Must be registered by ERB as Graduate Engineer.

1.1.3 REMUNERATION

Attractive remuneration package in accordance with the Agency's salary scale.

2.0 TANZANIA METEOROLOGICAL AUTHORITY (TMA)

The Tanzania Meteorological Authority (TMA) was established through the Tanzania Meteorological Authority Act No. 2 of 2019. The institution is responsible for regulating, Coordinating and provision of meteorological services to the general public, institutions and individual users of tailor-made services for socio-economic development. The Authority is also responsible for issuing warnings and advisories on severe weather events for protection of human life and properties.

2.0.1 METEOROLOGIST II -1 POST

2.0.2 DUTIES AND RESPONSIBILITIES:

- To perform Meteorological, Agrometeorological, Hydro Meteorological, and Environmental analysis;
- To provide general weather forecasting for the general public, media, etc;
- To provide weather forecast product for use in Marine, Aviation, Agriculture, Tourism, Energy, Disasters, etc;
- To provide assistance in issuing of specific weather forecast and warnings;
- To provide assistance in issuing Aviation Forecasts for international air navigation;
- To provide assistance provide weather briefings to pilots for international air navigation;
- To assists in conducting climatological data processing; and
- To perform any other duties as may be assigned by the immediate supervisor.

2.0.3 QUALIFICATIONS AND EXPERIENCE

- Holder of Bachelor of Science Degree in one of the following fields: Meteorology, Hydrometeorology, Atmospheric Science, Agro meteorology or related qualifications from a recognized institution.

OR

- Holder of Bachelor of Science degree in one of the following fields: Physics and Mathematics, Education, General Agriculture, Environmental Sciences and Management, Computer Science, Information Communication Technology, Statistics, Geo Informatics, Telecommunication Engineering, Hydrology or related qualifications from a recognized institution.
- Candidates must have successful completed Postgraduate Diploma in Meteorology while the candidate with Computer Science, Information Communication Technology, Statistics, Geo Informatics, must have completed Crash Programme in Physics and Mathematics.

1.0.4 SALARY SCALE: AS PER TMA SCALE.

GENERAL CONDITIONS:

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Permanent and Pensionable employees should not apply;
- iv. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- v. Applicants should apply on the strength of the information given in this advertisement;
- vi. Applicants must attach their certified copies of the following certificates: -
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;

□ **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**

□ Birth certificate;

- v. Attaching copies of the following certificates is strictly not accepted:-
- Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- vii. An applicant employed in the Public Service should route his application letter through his respective employer;
- viii. An applicant who is retired from the Public Service for whatever reason should not apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;
- x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat,
P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.
- xiv. Deadline for application is **07th November, 2023**;
- xv. Only shortlisted candidates will be informed on a date for interview and;
- xvi. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> ~~<http://portal.ajira.go.tz/>~~ and not otherwise <http://portal.ajira.go.tz/> (This address also can be found at PSRS Website, Click ***'Recruitment Portal'***)

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**